

Westfield Township Board of Trustees

Regular Meeting
July 21, 2014

Likley calls the meeting to order at 7:15 PM. Roll call: Thombs- aye, Likley- aye, Schmidt- aye.

Comments from the floor: None

Open Bids for Kennard Road Project:

2 bids were brought before the board. H & H Construction of Wadsworth in the amount of \$127,285.00 and CG Cole Construction of Strongsville in the amount of \$133,150.00.

Evans suggested to the trustees to go with the low bid pending review of the Medina County Engineers' Office.

Likley makes a motion to accept the bid from H & H Construction for the Kennard Road Culvert Project in the amount of \$127,285.00 pending review from the Medina County Engineers; seconded by Schmidt.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Fiscal Officer's Report:

- Warrants and bills in the amount of \$16,071.22 and the fund status in the amount of \$776,421.80.

Likley makes a motion to pay the bills as submitted; seconded by Schmidt.

Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

- **Supplemental appropriations: Separate items in budget.**
 - 1.) Line item for trustee Fiscal Officer Health Care Reimbursement- 1000-110-21-0003 (make a new line item)
 - 2.) Permission to move money into FO account to pay Health Care Reimbursement
 - 3.) Permission to move money from contingency to Medicare Expense Health Reimbursement

Likley makes a motion to accept the supplemental appropriations as submitted; seconded by Schmidt.

Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

Likley makes a motion to transfer \$5,600.00 from contingencies to FO Health Care Reimbursement #1000-10-121-0003 to cover reimbursements until the end of the year; seconded by Thombs.

Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Likley makes a motion to move \$100.00 from contingencies to 1000-110-213-0000 for the Medicare Expense Health Reimbursement; seconded by Thombs.

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Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

- CD will automatically roll over with the term presently being 12 months at 1.5 % interest.

Likley makes a motion to rollover the Township's CD (Westfield Bank) in the amount of \$50,439.00; seconded by Thombs.

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

2015 Township Budget:

Mary Beth Guenther (Medina County Auditor's Office) explained to the trustees how the township's carryover for the last 4 years does not reflect an accurate way of recording how monies may be carried over from previous years. Previous budgets did not like money left over at the end of the year and the padding of expenditures was the practice. Her advice for preparing future budgets is to not worry about ending the year at \$0 but to carryover any balance to reflect a more accurate accounting of monies.

Likley mentioned that the township anticipates in 2015 to have \$31,601.34 in the general fund but will increase because of the leftover from the 2014 year.

Likley makes a motion to approve the 2015 Budget as submitted and for it to be sent to the County Budget Commission for review; seconded by Thombs.

Roll call: Likley- aye, Schmidt-aye, Thombs- aye. The motion passes.

Likley makes a motion to accept the meeting minutes of July 7, 2014 as amended; seconded by Schmidt.

Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Road Reports:

- Evans said that he is waiting on contractors for the culverts and Ballash Road project will be started in a couple of weeks.
- Buffham Road will not be done before school starts like previously suggested.

Cemetery and Parks:

Likley mentioned that there is a need for knowing where the gas lines run through the cemetery because of a previous leak.

Cemetery deeds are prepared and are ready for signing by the trustees and by a notary. When the plots are signed they will be mailed to owners.

Zoning Report:

- BZA granted a use variance for an extra drive on the RR Museum property.

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- The Zoning Commission held their public hearing on Solar Energy Language and sent their recommendation to the trustees. August 18, 2014 at 6:00 PM the trustees will hold a public hearing to make their recommendation.
- Case Management Conference (Status Conference) for BZA appeal trial date was set for March 11, 2015. Al Schrader will be in attendance.

Old Business:

Thombs requested agenda items to be sent by August 15, 2014 to trusteebill@gmail.com in order to discuss implementation of the comp plan. A group will be created composed of ZI Sims, Trustee Thombs, Simmerer for BZA and Sturdevant to represent the Zoning Commission.

Cheryl Porter, Zoning Secretary will remain on as Trustee Meeting Secretary at this time. The trustees would like to thank everyone who applied for the position.

Hall rental/ deposits/ fees will be addressed at a later date.

OTARMA Insurance will provide an invoice at a later time. The representative promised the township's policy will not be cancelled even if the renewal date has not been met due to their delays.

New Business:

- Shredding event- 6 boxes from township at a minimum of \$100.00 and open up for residential use at the cost of \$150.00 per hour for a minimum of 2 hours. (Additional cost will be charged to the residents who use this service.)

Schmidt makes a motion for the township to pay the \$100.00 for shredding township documents.

Discussion: Check with other companies such as banks or schools to see if township can shred at their facility.

Motion dies due to a lack of a second.

- Liquor Permit Renewal- Likley states there is no need for action if there are no noted problems with the establishments.
- Wireless Capital Cell Tower literature-pursue cell tower lease. Likley says they will provide additional information of their offer. The company is not interested in the sale of this lease.
- Likley will get a written estimate (\$30.00 per cleaning) for the hall to be cleaned. The company will also provide a copy of their insurance and bond. Presently the company is available for once a week on Fridays at 3:30 PM.

Announcements:

August 4, 2014 WFRD regular meeting @ 6:00 PM

August 4, 2014 Trustee regular meeting @ 7:00 PM

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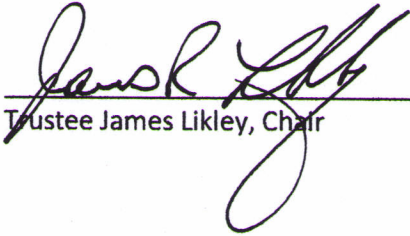
August 12, 2014 ZC regular meeting @ 7:30 PM

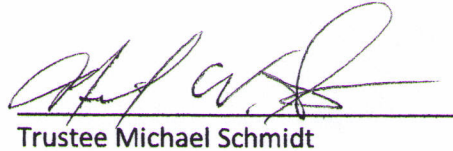
August 18, 2014 Public Hearing on Solar Energy Language @ 6:00PM

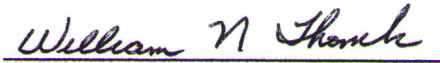
Likley makes a motion to adjourn at 9:00 PM; seconded by Schmidt.

Respectfully Submitted by:

Cheryl Porter, Zoning Secretary


Trustee James Likley, Chair


Trustee Michael Schmidt


Trustee William Thombs